

BY-LAWS OF THE OXFORD COUNTY REPUBLICAN COMMITTEE

September 2010

Amended September 13, 2011

ARTICLE I – NAME

The name of the organization shall be the Oxford County Republican Committee.

ARTICLE II – MEMBERSHIP

1. All registered Republicans in Oxford County are eligible for membership with voting privileges limited to elected Delegates. Said elected committee shall consist of the Town Chairman from each town and such persons as shall have been nominated by the Town Caucuses and subsequently elected by a Republican State Convention, plus those chosen by the County Committee, following the adjournment of the State Convention each two years as provided in Sections 3 and 4 of this article, together with the currently elected State Committeeman and State Committeewoman.
2. In accordance with the Rules of the Maine Republican Party, in determining the allotment of Municipal Delegates to the County Committee, the “voter experience” option shall be used. The allotment shall be based on the number of votes cast in Oxford County for a Republican candidate for governor or for a federal office (as defined in MRS Title 21-A) in the last two general elections.

Each municipality in Oxford County shall be entitled to one (1) County Committee Municipal Delegate (CCMD) for the first two hundred (200) votes or portion of two hundred (200) votes received by a Republican candidate for governor or for a federal office. One additional CCMD for each additional two hundred (200) votes or portion of two hundred (200) votes shall be added to the municipal allotment.

3. In the event at the County Caucus at the Republican State Convention, it shall appear that not all of the towns have nominated County Committee Delegates in their respective town caucuses, the County Committee, shall as soon as possible after the organization meeting is held at the County level, determine such towns to submit their nominations within 60 days for their respective Delegates. The County Committee upon receipt of such nomination from the respective towns, shall have the power to add such Delegates to the County Committee.

4. In the event that there is reasonable delay on the part of the towns on the County to submit nominations for Delegates to the County Committee to fill the vacancies described in paragraph three, the County Chairman shall contact the town Chairman or Town Committee to ascertain the cause of the delay beyond the 60 days. In case there is no selection, the matter will be referred to the Executive Committee. Then the County Committee at a regular or special meeting may nominate and elect Delegates to County Committee.
5. Should a Delegate fail to attend three successive meetings, in person or by proxy, at the pleasure of the County Committee, a vacancy shall be deemed to exist and the Town Chairman of the town affected shall be requested to have the Town Committee nominate a Delegate to fill said vacancy and report the same to the secretary of the County Committee.
6. All officers, plus finance director, and Chairperson of the Hannibal Hamlin Women's Club, are voting members along with State Committeeman, State Committeewoman, State Committeeperson At-Large, all elected Oxford County Republican Officeholders and elected Republican members of the State Legislature who represent at least one town in Oxford County.
7. Voting Delegates of each town shall attend the monthly meetings and cast votes when appropriate. Alternates shall vote in the absence of the Delegate.

Article III. Officers

1. Officers of the Committee

The Officers of the OCRC shall be a Chairman, a Northern Region Vice-Chairman, a Central Region Vice-Chairman, a Southern Region Vice-Chairman, a Secretary, a Treasurer, and a Finance Director.

The Officers shall be elected biennially by the Voting Members of the County Committee at the January County Committee meeting following the biennial November general elections and shall serve until their successors are duly elected.

Each Officer shall perform the duties prescribed by these By-laws, supplemental Job Descriptions and by the applicable State and Federal Statutes.

The boundaries of the Northern, Central, and Southern Regions shall be defined by the Executive Board and shall be based on geographical convenience and House District territories.

2. Chairman

The duties of the Chairman shall include presiding over Regular Committee Meetings, Special Meetings, and Executive Board Meetings; directing the formation of special committees; cooperating fully with the activities of the Maine Republican Party as required by State Law; directing the activities required to achieve the objectives of the OCRC and the principles and ideals of the Republican Party; and promoting the good will of the County Committee at the local and state level.

3. Regional Vice-Chairmen

The duties of the Regional Vice-Chairmen shall include assuming the responsibilities of the Chairman in his/her absence; overseeing participation in events and activities targeted by the County Committee in the region they represent; making arrangements for County Meetings; and performing other duties as directed by the Chairman of the Executive Board.

4. Secretary

The duties of the Secretary shall be to record and keep complete, accurate, permanent and accessible records of the Committee; to notify members of the time, place and agenda of all meetings; to keep and have available at any member's request a list of Voting Members of the committee and their attendance records; to keep and publish full and complete minutes of all meetings including notes of any discussions that took place and any votes taken; to record, report and handle County Committee correspondence and Executive Board correspondence; and to perform other secretarial responsibilities as directed by the Chairman or the Executive Board. Upon request by the Chairman or the Executive Board, the Secretary shall produce any document, record, or report required to be archived.

5. Treasurer

The duties of the Treasurer shall be to record and archive complete, accurate, permanent and accessible financial records of the Committee and submit monthly itemized reports of income and expenditures of the County Committee. The Treasurer shall be authorized to disburse funds necessary to conduct ordinary County Committee business in accordance with the budget.

The books may be audited at any time based on a two-thirds vote of those Voting Members present at a County Committee meeting.

6. Finance Director

The Finance Director shall direct and organize the fund raising efforts of the County Committee. This shall be done with the full knowledge and cooperation of the Executive Board and should be done with the full knowledge and cooperation of the County Committee.

7. The Officer Nomination Committee

The Officer Nomination Committee shall be activated biennially at the first County Committee meeting following the general election. It shall have an equal number of members from each Region plus a member at-large, if needed, to ensure an odd number of members. The Officer Nomination Committee shall select their Committee Chairman from the Committee members.

The Officer Nomination Committee shall submit a slate of candidates at the Regular County Committee Meeting prior to the January meeting, at which the election will be conducted. Additional nominees may be proposed from the floor by any member of the County Committee the day/night of the election, provided the nomination is moved and seconded by Voting Members of the County Committee who are present in person.

8. Removal of an Officer

The Officers of the County Committee shall serve at the pleasure of the Oxford County Republican Committee. Grounds for removal include dereliction of duty, malfeasance, nonfeasance, violation of the County By-Laws, or violation of State Law or applicable State Republican Party Rules.

Upon recommendation of a simple majority of the Executive Board or by a written petition presented by ten (10) Voting Members of the County Committee representing at least five (5) municipalities, a motion to remove an Officer shall be made. The vote on the motion for recall must be preceded by at least twenty-one (21) days written notice to the Voting Members of the County Committee.

9. Filling an Officer Vacancy

A vacancy in any office shall be filled by special election at a Regular Meeting or a Special Meeting called for that purpose within sixty (60) days of the date the vacancy occurs. Notice of the special election, whether at a Regular or Special Meeting, shall be given to Voting Members of the Committee at least ten (10) days in advance of the meeting.

In case of a vacancy in the office of Chairman or Treasurer, the Executive Board shall select one of the Vice-Chairmen to immediately fill the position until the election of a replacement Officer is held.

In case of a vacancy in the office of Secretary, the Executive Board shall select another member of the Executive Board or a Voting Member of the County Committee to fill the position until a replacement Officer is elected.

Replacement Officers shall serve for the remainder of the regular election cycle.

Article IV. Executive Board Members

The Executive Board shall consist of the County Committee Officers, the State Committeepersons, and the President of the Hannibal Hamlin Women's Club. Each member shall have a single, equal vote on the Board.

1. State Committeepersons

The State Committeeman, State Committeewoman, and State Committeeperson At-Large shall be nominated during the County Caucus and elected by the Convention Delegates at the biennial Republican State Convention as required by Maine State Law and the Maine Republican Party Rules and By-Laws.

If a State Committeeperson fails to perform their duties in accordance with the State Party Rules or defined requirements of the County Committee, they may be replaced. Upon notification of an infraction, the occurrence shall be placed on the Agenda for the next Regular Committee Meeting or for a Special Meeting called by the Chairman or the Executive Board. A simple majority of the Voting Members of the County Committee shall decide the action to be taken.

In the case of a vacancy, the County Committee shall nominate a successor and present their name to the State Committee for election in accordance with the Maine Republican Party Rules and By-Laws.

2. Hannibal Hamlin Women's Club

The Chairperson of the Hannibal Hamlin Women's Club shall be a voting member of the Executive Board. Upon election of a new Chairperson, the Secretary of the Hannibal Hamlin Women's Club shall notify the County Committee of the change.

3. **Additional Board Members**

The Communications Director, who is appointed by the Chairman, shall be a non-voting member of the Executive Board.

ARTICLE V – VACANCIES

1. Should a vacancy or vacancies occur for any reason whatsoever in the Delegates of said Committee, then the Committee shall notify the Town Committee to elect a successor. If the Town Committee fails to do so within 60 days, then the Committee may at any regular or special meeting, by majority vote, elect Delegate or Delegates to said Committee from the town or towns that do not have representation on said Committee by reason of such vacancy. The Delegate or Delegates so elected shall serve until the next town caucus.

ARTICLE VI – PROXIES

1. Each Delegate of the County Committee shall be entitled to only one vote on all questions at any regular or special meetings, whether present, in person, or represented by a proxy duly appointed in writing by such member-such proxy shall be a member of the same community as the person who appointed him/her.
2. All proxies may be reviewed by the Executive Committee before acceptance. In case of a challenge, the County Committee shall be the final authority by majority vote.

ARTICLE VII – MEETINGS

1. Meetings of this Committee shall be held when called by the Chairman or by one of the Vice-Chairman in the absence of the Chairman or upon request signed by a minimum of 10% of the total Delegates of said Committee directed to the Chairman or to one of the Vice-Chairs in the absence of the Chairman.
2. The County Committee shall conduct at least nine (9) County Committee Meetings each calendar year. The location of the meetings shall be rotated between the three (3) Regions, with each Region hosting three (3) Regular County Committee Meetings. County Committee Meetings shall be held on the second Tuesday of the month unless the date of the meeting conflicts with a significant related event or it is one of the scheduled “off months”. A “permanent” change to the routine day or week of the meeting shall require a two-thirds (2/3) vote of the Voting Members of the County Committee present. It shall be the responsibility of the Regional Vice-Chairmen to facilitate the meeting arrangements, including the location, refreshments or dinner, and a guest speaker, if required.

3. The Secretary shall announce the meeting, including the date, place, time and other salient points at least ten (10) days prior to the meeting. At a minimum, the announcement shall be made via e-mail or postal notification on official County Stationary to all Voting Members of the County Committee, a notice placed in regularly published news/events sources in each of the three County Committee Regions, and placed on the County Committee web site.
The Meeting Agenda and Secretary's Report shall be sent via e-mail at least three(3) days prior to the meeting and paper copies, along with the Treasurer's Report, shall be made available at the meeting.

ARTICLE VIII – QUORUM

1. Ten Delegates of said Committee from at least five towns shall constitute a quorum. Any meeting of said Committee attended by less than that required by a quorum shall not be authorized to conduct any business but may meet and adjourn said meeting to a later date.

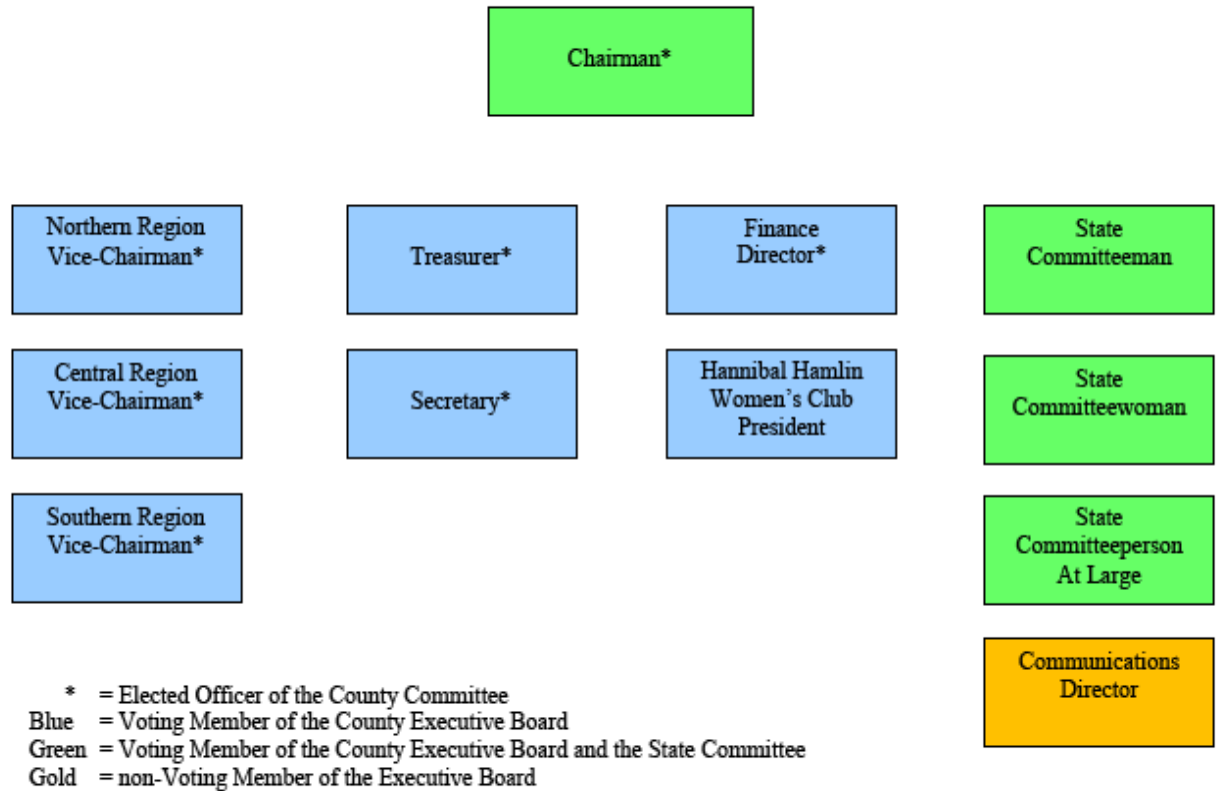
ARTICLE IX

1. These by-laws may be amended at any meeting of this Committee provided the suggested amendment shall have been proposed at the meeting of the Committee previous to that on which the vote on said amendment is to be taken and shall become effective only if approved by a two-thirds vote of those Delegates present. A notice shall be provided in writing of the proposed amendment and mailed to each member at least one week before the date of such a meeting.

ARTICLE X – RULES OF ORDER

1. The rules contained in the current edition of Roberts Rules of Order Newly Revised shall govern the County Committee in all cases to which they are applicable and in which they are not inconsistent with these Bylaws and any special rules of order the County Committee may adopt. The County Committee shall further be bound by applicable provisions of State and Federal law.
2. A two-thirds (2/3) majority vote of the Voting Members present is needed for suspension of the rules.

Appendix 1 – Oxford County Executive Board

OXFORD COUNTY EXECUTIVE BOARD

Appendix 2 – Oxford County Republican Committee Regions

Northern Region - House Districts 91 and 92:

HD 91 - Bethel, Eustis, Gilead, Hanover, Kingfield, Newry, Rangeley, Stoneham, Upton, Woodstock the Plantations of Dallas, Lincoln, Magalloway and the unorganized territories of North Oxford, South Oxford and Milton Township.

HD 92 - Andover, Byron, Roxbury, Rumford

Central Region - House Districts 93 94, 95, 96 and 100:

HD 93 - Canton, Dixfield, Mexico and Peru

HD 94 - Buckfield, Hartford, Paris and Sumner

HD 95 - Greenwood, Norway, Waterford, West Paris

HD 96 - Hebron

HD 100 - Otisfield, Oxford

Southern Region - House Districts 97, 98 and 99:

HD 97 - Brownfield, Fryeburg, Hiram, Porter

HD 98 - Lovell, Stow, Sweden

HD 99 - Denmark